



Ref: FOIA Reference 2024/25-502

Date: 30th October 2024

Email foi@uhnm.nhs.uk

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 24th October 2024 requesting information under the Freedom of Information Act (2000) Short Term Staff Accommodation

Q1 Subject: Short Term Staff Accommodation

Please may I know if your NHS Trust

- a. owns any staff accommodation?**
- b. If this accommodation currently available for your NHS staff to book on a short term and ad hoc basis?**
- c. Is the management of bookings of these properties (by staff) outsourced to a 3rd party?**
- d. If the management of these properties is done inhouse, by the Trust, what software (if any) is used to manage these bookings?**
- e. Please may I have the name and email address of the manager of this NHS Staff Accommodation service**

A1 See below:

- a) No short term accommodation is owned by the Trust
- b) Yes
- c) In House
- d) Excel spread sheets are used
- e) Kay Harris – Trust email firstname.lastname@uhnm.nhs.uk

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

Yours,



Leah Carlisle
Head of Data, Security & Protection and Health Records
Data Protection Officer