



**University Hospitals  
of North Midlands**  
NHS Trust

**Royal Stoke University Hospital**  
**Data, Security and Protection**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Ref: FOIA Reference 2024/25-490

Date: 15<sup>th</sup> January 2025

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 22nd October 2024 requesting information under the Freedom of Information Act (2000) regarding Finance and HR

**Q1 Under the Freedom of Information Act, please can I request the following information: I am interested to understand how you ensure more efficient financial and HR performance management of your Trust. Could you let me know if you use any particular software to support the financial and HR activities/tasks in the table below.**

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
Finance performance and management	Enterprise planning and budgeting	Budgeting and financial planning			
		Workforce planning			
		Strategic modelling			
	Account reconciliation	Reconciliation compliance and transaction matching			
	Financial	Financial			



	Consolidation and Close	consolidation			
		Close process and management			
		Custom calculations			
	Reporting	Management reporting and dashboards			
		Financial reporting			
	Profitability and Cost management	Profitability and Cost management			
	Tax reporting	Tax reporting			
Enterprise Data Management	Enterprise Data Management				
HR	Workforce planning	Workforce planning			
	Rostering	Rostering			
	Recruitment	Recruitment			
	Expenses	Expenses			

A1 See below:

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
Finance performance and management	Enterprise planning and budgeting	Budgeting and financial planning	Advanced Business Solutions (E-financials module, Collaborative Planning and Business Objects XI) / Microsoft Excel	£85,244 (covers whole finance system including E-financials, Collaborative Planning, Business Objects XI)  £7,000 Microsoft Office packages	Not applicable

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
		Workforce planning	Advanced Business Solutions (E-financials module, Collaborative Planning and Business Objects XI) / Microsoft Excel	£85,244 included above under Budgeting and financial planning (covers whole finance system including E-financials, Collaborative Planning, Business Objects XI)	Not applicable
		Strategic modelling	Advanced Business Solutions (E-financials module, Collaborative Planning and Business Objects XI) / Microsoft Excel	£85,244 included above under <i>Budgeting and financial planning</i> (covers whole finance system including E-financials, Collaborative Planning, Business Objects XI)  £7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable
	Account reconciliation	Reconciliation compliance and transaction	Advanced Business Solutions	£85,244 included above under <i>Budgeting</i>	Not applicable

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
		matching	package (including E-financials, E-Procurement and Purchase Invoice Management modules) and Microsoft Excel	<i>and financial planning</i> (covers whole finance system including E-financials, Collaborative Planning, Business Objects XI)  £7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	
	Financial Consolidation and Close	Financial consolidation	E-financial and Microsoft Excel	£85,244 included above under <i>Budgeting and financial planning</i> (covers whole finance system)  £7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
		Close process and management	E-financial and Microsoft Excel	£85,244 included above under <i>Budgeting and financial planning</i> (covers whole finance system)  £7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable
		Custom calculations	Microsoft Excel	£7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable
	Reporting	Management reporting and dashboards	Advanced Business Solutions package (including e-Financials and Business Objects XI), Electronic staff record (ESR) and Microsoft	£85,244 included above under <i>Budgeting and financial planning</i> (covers whole finance system)  £7,000 included	Not applicable

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
			Excel	above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	
		Financial reporting	Microsoft Excel	£7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable
	Profitability and Cost management	Profitability and Cost management	Logex	£38,400 - annual support / licence.	Not applicable
	Tax reporting	Tax reporting	Microsoft Excel	£7,000 included above under <i>Budgeting and financial planning</i> (covers whole finance Microsoft Office packages)	Not applicable
	Enterprise Data Management	Enterprise Data Management	Advanced Business Solutions package and Microsoft Excel	£85,244 included above under Budgeting and financial planning	
HR	Workforce planning	Workforce planning	Custom SQL database used for the	£0	Same custom SQL database

Category	Activities	Tasks	What software/tools do you use to support this task?	How much did you spend in FY 23/24 on this software/tool?	If not currently using software/tools, do you plan to adopt specific software/tools to support these activities in FY 25/26?
			operational workforce plan.		
	Rostering	Rostering	Allocate Software	£344,616	
	Recruitment	Recruitment	TRAC	£20,256	
	Expenses	Expenses	Giltbyte EASY (full system includes other modules)	£21,060	

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are

still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Leah Carlisle**  
Head of Data, Security & Protection and Health Records  
Data Protection Officer