



Ref: FOIA Reference 2019/20-244

Date: 16th August 2019

Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 30th July 2019 requesting information under the Freedom of Information Act (2000) regarding Specialist Skin Cancer Multidisciplinary Team (SSMDT).

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I would like to make a freedom of Information (FOI) request to provide an answer to the following question relating to the to the most recent (please provide date) Specialist Skin Cancer Multidisciplinary Team (SSMDT) held in your respective NHS Trust in the form of an electronic reply to each item:

- **Venue**
- **Medical staff present based on attendance records (including consultant surgeons, consultant medical oncologists, consultant clinical oncologists, consultant radiologists, consultant histopathologists, junior doctors [Specialist Registrars and Foundation Doctors] clinical nurse specialists and SSMDT coordinator)**
- **Hourly salary details of all participants**
- **Time spent by each team member in preparing for the SSMDT meeting**
- **Time spent by team coordinator preparing for and disseminating SSMDT outcome**
- **Running time in minutes of the SSMDT**
- **Number of new cases discussed**
- **Number of re-discussions discussed (re-discussion defined as any patient discussed at the same point in their pathway but following an additional tests or any patient brought back to MDT for re-discussion of the same test results)**
- **Did any patients attend the meeting?**

A1 Please see below: meetings are every Thursday (weekly.)

Venue	Royal Stoke University Hospital
Medical staff present based on attendance records (including consultant surgeons, consultant medical oncologists, consultant clinical oncologists, consultant radiologists, consultant histopathologists, junior doctors [Specialist Registrars and Foundation Doctors] clinical nurse	Consultant Surgeon, Consultant Dermatologist, Consultant Medical Oncologist, Consultant Clinical Oncologist, Consultant Radiologist, Consultant Histopathologists, Cancer Nurse Specialist and SSMDT Co-ordinator

specialists and SSMDT coordinator)	
Hourly salary details of all participants	Not provided as this would breach the Trusts obligations under Data Protection Act 2018. Accordingly, this aspect of your request is exempt from disclosure under the terms of Section 40(2) of the FOI Act. <i>Personal information.</i>
Time spent by each team member in preparing for the SSMDT meeting	Information not held
Time spent by team coordinator preparing for and disseminating SSMDT outcome	Information not held
Running time in minutes of the SSMDT	60 minutes are allocated
Number of new cases discussed	20
Number of re-discussions discussed (re-discussion defined as any patient discussed at the same point in their pathway but following an additional tests or any patient brought back to MDT for re-discussion of the same test results)	10
Did any patients attend the meeting?	No

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

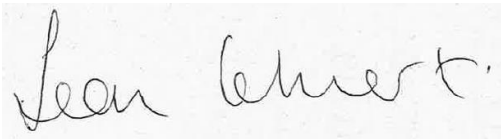
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

A handwritten signature in black ink on a light-colored background. The signature reads "Jean Lehnert" in a cursive script.

Jean Lehnert
Information Governance Manager