



Ref: FOIA Reference 2024/25-132

Royal Stoke University Hospital  
Data, Security and Protection  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 20<sup>th</sup> August 2024

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 24th May 2024 requesting information under the Freedom of Information Act (2000) regarding patient information leaflets

On 24<sup>th</sup> May 2024 we contacted you with the following:

To continue with your request we require clarification what time frame are you referring to?

On the same day you replied via email with:

'if possible, the value for the last three NHS financial years'

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 This is a freedom of information request under the Freedom of Information Act 2000. Please provide the following information you have pertaining to patient information leaflets and e-consent within your Trust.**

**FOI request:**

- 1) Does the Trust use a third-party provider to create/write, manage or track patient information leaflets?**

**If so, could you please provide the following information (if the Trust uses multiple third-party solutions, please provide details for all of these):**

- **The current supplier(s)**
- **Contract value(s) (per annum)**
- **Contract(s) renewal date(s)**
- **When did the Trust first start using this third-party?**

**A1** No. Trust leaflets are created internally, ratified through the internal Trust process, uploaded onto the internally managed library. If the individual leaflet owner arranges and pays for it, then the leaflets can be printed but that is managed on an individual leaflet owner basis.

**Q2 Does the Trust have a software solution to manage patient e-consent? If yes, is this a standalone solution, or part of a wider electronic patient records system?**

A2 No

**Q3 For the Trust's patient e-consent system(s), could you please provide the following information (if the Trust uses multiple third-party solutions, please provide details for all of these):**

- The current supplier(s)
- Contract value(s) (per annum)
- Contract(s) renewal date(s)
- When did the Trust first start using this third-party?

Please could you indicate which solutions are used by each department in the Trust:

Department	Patient information leaflets (e.g. third-party provider incl. name, no external solution used, not applicable)	E-consent (e.g. third-party provider incl. name, no external solution used, not applicable)
Accident and emergency (A&E)		
Diagnostic imaging / radiology		
Endoscopy		
Mental Health		
Obstetrics		
Oncology		
Paediatrics		
Surgical procedures (day-patient / in-patient)		
Surgical procedures (out-patient)		

A3 See below:

Department	Patient information leaflets (e.g. third-party provider incl. name, no external solution used, not applicable)	E-consent (e.g. third-party provider incl. name, no external solution used, not applicable)
Accident and emergency (A&E)	N/A	N/A
Diagnostic imaging /	N/A	N/A

radiology		
Endoscopy	N/A	N/A
Mental Health	N/A	N/A
Obstetrics	N/A	N/A
Oncology	N/A	N/A
Paediatrics	N/A	N/A
Surgical procedures (day-patient / in-patient)	N/A	N/A
Surgical procedures (out-patient)	N/A	N/A

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).



University Hospitals  
of North Midlands  
NHS Trust

Yours,

**Rachel Montinaro**  
Data Security and Protection Manager - Records