



Ref: FOIA Reference 2019/20-662

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 19<sup>th</sup> February 2020

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing in response to your email dated 7<sup>th</sup> February 2020 requesting information under the Freedom of Information Act (2000) regarding contract for print.

On 10<sup>th</sup> February we contacted you via email as we required a time frame for Q1.

On the same day you replied via email with the following:

*"Time period would be the last two years, (2018-19). Sorry for the inconvenience, I hope this makes it clearer".*

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am interested in gaining the following information regarding the Trust Procurement of Pre-Printed Stationary.**

**1. What is the annual spend value University Hospitals of North Midlands NHS Trust have on pre-printed stationery?**

A1 Approximately £450k

**Q2 Does the Trust have in place a current, officially awarded contract for print?**

A2 Yes

**Q3 Was this awarded following an official tender process conducted under European Law, through Ojeu?**

A3 Yes, OJEU conducted via crescent purchasing consortium framework for design and print

**Q4 When was the contract awarded, and for what period of time?**

A4 13/8/2019 to 12/8/2022

**Q5 Was there an extension provision to the contract?**

A5 Option to extend until the 11/08/2023

**Q6 What is the Ojeu contract reference of the print contract?**

A6 2017/S180-368372

**Q7 Who is the current contracted supplier?**

A7 Harlow Printing Ltd

**Q8 Who was the previous contract supplier?**

A8 As answer 7

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

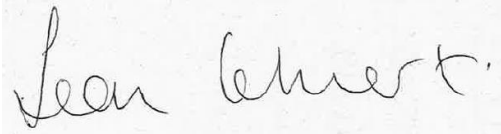
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,

A handwritten signature in black ink on a light grey background. The signature reads "Jean Lehnert" in a cursive script.

Jean Lehnert  
**Information Governance Manager**