



Ref: FOIA Reference 2021/22-325

Date: 30<sup>th</sup> September 2021

Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear

I am writing to acknowledge receipt of your email dated 17<sup>th</sup> September 2021 requesting information under the Freedom of Information Act (2000) regarding Facilities Management.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management.**

- 1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.**
- 2. Food – Service contract that is focused around catering services.**

**Contract profile questionnaire for each type of contract:**

- 1. Supplier/Provider of the services**
- 2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.**
- 3. A description of the services provided under this contract please includes information if other services are included under the same contract.**
- 4. The number of sites the contract covers**
- 5. The start date of the contract**
- 6. The end date of the contract**
- 7. The duration of the contract, please include information on any extensions period.**
- 8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

**You may have received the same request in the past. The information sent has now expired and I required an update as soon as possible. If all the information besides the contract dates are the same, I am happy to just receive an update on the contract dates.**

**A1 I can confirm that the Trust holds information regarding Facilities Management, but feel this information is exempt under section 21: *information reasonably accessible by other means*. This is because the information is available via the Trust's public website at the following link:**

<http://www.uhnm.nhs.uk/about-us/regulatory-information/freedom-of-information-publication-scheme/freedom-of-information-disclosure-log/> your request reference 565-1920 (January)

We have supplied updates only- see below:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.	Section 21
2. Food – Service contract that is focused around catering services.	Section 21
Contract profile questionnaire for each type of contract:	
1. Supplier/Provider of the services	Section 21
2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.	County £1.8M; Royal Stoke Retained £2.4M Food: County £1.2M
3. A description of the services provided under this contract please includes information if other services are included under the same contract.	Section 21
4. The number of sites the contract covers	Section 21
5. The start date of the contract	Section 21
6. The end date of the contract	Section 21
7. The duration of the contract, please include information on any extensions period.	Section 21
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.	County & Royal Retained - M A Brown (Head of Soft FM) all trust emails are in the following format; <a href="mailto:firstname.lastname@uhnm.nhs.uk">firstname.lastname@uhnm.nhs.uk</a>

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

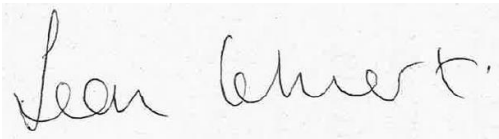
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



Jean Lehnert  
**Data, Security & Protection Manager**