

Ref: FOIA Reference 2019/20-477

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 31<sup>st</sup> December 2019

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing in response to your email dated 13<sup>th</sup> November 2019 requesting information under the Freedom of Information Act (2000) regarding Cancer Nurses. I sincerely apologise for the delay in responding.

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am looking for this information due to establishing a better understanding of the needs of any cancer services you provide, along with the service users covered. No documentation is required, however full and clear disclosure is appreciated.**

**Unless otherwise stated, all questions relate to nursing usage only.**

**1. Please provide name and contact details (email address and telephone number where possible) of any Lead Cancer Nurses and Cancer Managers you have within your Trust, broken down by site, and then department and speciality of cancer.**

A1 Please see below:  
Macmillan Lead Cancer Nurse = \*Dorinda Palmer  
Cancer Services Manager = \*Joan Lythgoe

All Trust emails are in the following format: [firstname.lastname@uhnm.nhs.uk](mailto:firstname.lastname@uhnm.nhs.uk)

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

**Q2 How much cancer related agency usage from January 2018 to November 2019 has the Trust used? This is a request for nursing only. I request for this information to be broken down into the following:**

- a) unit/site and ward/department
- b) grade/title (i.e. Band 5/6/7 Nurse Etc.)
- c) Amount of hours and/or full time equivalent (FTE) broken down per month during the requested time period above
- d) Total cost of agency usage (in £) per month during the requested time period above
- e) What agencies were used, along with total amount in £ per agency on a monthly basis during the requested time period above

A2 Please see below:

- A – Please see attached spreadsheet provided
- B – Agency Nurse with Chemo experience
- C - Please see spreadsheet provided
- D- Please see spreadsheet provided
- E- We do not hold the information to split out to individual agency as all nurse agency is booked and invoiced via a master vender contract with Medacs. They do not provide the name of the agency they contract with

**Q3 How does the Trust source any cancer-related Nurse agency requirements? I request your answer include any frameworks that you use along with the number of SLAs you have in place with providers.**

A3 Via our Master Vendor contract with Medacs. All agencies are currently on the HTE Framework

**Q4 Based on your answer above, can you confirm the number of incidences whereby your agency need has been charged above NHSi cap, broken down per shift on a monthly basis i.e. April 2018 = 25 shifts.**

A4 None

**Q5 Who is responsible for making the decision on which agency/recruitment business to use to fulfil your agency nursing requirements? Please include name and contact details (email and telephone number where possible).**

A5 When we have a gap in the nursing numbers a request for a bank nurse is made and all attempts are made to try and fill the gap from our own bank. If this is not successful we put out the required shifts to our master vend through an agreed process in the Trust requiring authorisation from the relevant matron. These requests are processed by the Nurse Bank. The current manager for the Nurse Bank is Steph Albutt - All Trust emails are in the following format: [firstname.lastname@uhnm.nhs.uk](mailto:firstname.lastname@uhnm.nhs.uk) 01782 671992

**Q6 What are the Trusts current full-time and part-time vacancies for?**

- a) Cancer Clinical Nurse Specialists
- b) Lead Cancer Nurse
- c) Cancer Manager
- d) Chemotherapy Nurses
- e) Radiology Nurses
- f) Oncology Nurses

A6 Please see below:

a) Cancer Clinical Nurse Specialists	None
b) Lead Cancer Nurse	None
c) Cancer Manager	None
d) Chemotherapy Nurses	2.0 WTE
e) Radiology Nurses	4.65 WTE
f) Oncology Nurses	None

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

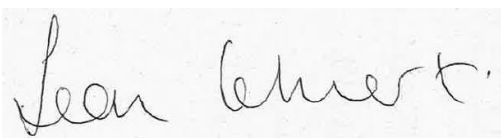
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Jean Lehnert  
**Information Governance Manager**



University Hospitals  
of North Midlands  
NHS Trust

