Ref: FOIA Reference 2022/23-688

Date: 24th March 2023

Dear

I am writing to acknowledge receipt of your email dated 22nd February 2023 requesting information under the Freedom of Information Act (2000) regarding Management of Corporate Property and Asset Information

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1   I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:

If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?

A1   MICAD is used to manager the Trust property portfolio and CAFM solution.

Q2   What is the start date and duration of the contract(s)?

A2   The current contract is 6th March 2023 to 5th March 2024.

Q3   Is there an extension clause in the contract(s) and, if so, the duration of the extension?

A3   No extension clause in the contract

Q4   Has a decision been made yet on whether the contract(s) will be extended or renewed?

A4   No decision has been made, but the implementation of any new software would take over 12-18 months to complete. So an extension to the existing contract would be required.

Q5   What is the annual value of the contract(s)?

A5   Annual value is £69,054.60 incl. VAT for all the MICAD Software elements.

Q6   What is the total contract value of each contract?

A6   Contract value is £69,054.60 incl. VAT

Q7   How was the contract(s) procured, e.g., framework/tender?

A7   Direct Award back in 2014..

Q8   Who is the senior officer responsible for these systems?

A8   Mark Horwell* and Alex Luffman * are the responsible officers for the software.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,

Rachel Montinaro
Data Security and Protection Manager - Records