

Ref: FOIA Reference 2018/19-691

**Royal Stoke University Hospital**  
**Quality, Safety and Compliance Department**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 8<sup>th</sup> March 2019

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear

I am writing in response to your email dated 15<sup>th</sup> February 2019 requesting information under the Freedom of Information Act (2000) regarding digital dictation

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 Does your Trust use digital dictation? If yes please could you answer the following:**

- **Name of solution**
- **Name of supplier**
- **Date installed**
- **Which departments currently use digital dictation?**
- **Are you planning to replace current digital dictation solution?**
- **What are the timescales for replacement?**

A1 Please see below:

Name of solution	Winscribe
Name of supplier	Winscribe
Date installed	2010
Which departments currently use digital dictation?	Trust wide (all departments / all clinical services)
Are you planning to replace current digital dictation solution?	No replacement planned
What are the timescales for replacement?	Not applicable

**Q2 Does your Trust have an in-house transcription service / typing pool?**

A2 No

**Q3 Does the Trust outsource transcription services? If you do, please could you tell me when your current contract is due to be reviewed?**

A3 No

**Q4 The name, job title of the person responsible within the Trust for clinical work flow?**

**Clarified**

**To clarify the person responsible for Clinical Workflow will have the responsibility of Digital Dictation within their remit; this usually lies with the Chief Operating Officer or Medical Director.**

A4 Mark Bostock. Director of ICT.

Please note that all Trust emails are in the following format. [Firstname.lastname@uhnm.nhs.uk](mailto:Firstname.lastname@uhnm.nhs.uk)

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Leah Carlisle



University Hospitals  
of North Midlands  
NHS Trust

Deputy Head of Quality, Safety & Compliance

