

Ref: FOIA Reference 2024/25-018

Date: \*\* \*\*\*\*\* 2021

Email [foi@uhnms.nhs.uk](mailto:foi@uhnms.nhs.uk)

Commented [c1]: Only add at final draft

Dear sir/madam

I am writing to acknowledge receipt of your email dated 8th April 2024 requesting information under the Freedom of Information Act (2000) regarding online training.

On the same day we contacted you via email with the following:  
To continue with your request we require clarification the timeframe you are referring to?

You replied via email with:  
*'from years 2018- 2024'*

On 9<sup>th</sup> April 2024 we contacted you again with the following:  
To continue with your request we require clarification on what training are you referring to? please narrow this down to a subject matter

On 12<sup>th</sup> April 2024 you replied via email with:  
*'Would I be able to get cost on mandatory training necessary for nurses please according to band'.*

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore, the response below is for the two sites combined from that date where appropriate.

**Q1 I am a student nurse, and I would like to make a request to receive data regarding the costs of online training for Nurses per Band. I would also like data for costs for in-situ training at the CEC for Nurses per band.**

A1 As per your clarifications above – this information is not held and would be difficult and time consuming to calculate.

At UHNM there aren't standard training requirements for all nurses as mandatory training includes role specific training that varies depending upon role requirements/department. For example, our colleagues in the Paediatric department require significantly more training such as paediatric basic life support training and our colleagues in the other departments may have less training because they are not required to take bloods or work with a particular patient group. Training requirements also vary by banding as higher banded nurses tend to have more requirements.

We don't have overt costs for training as it is mostly eLearning which is zero cost to the organisation as it is via our ESR system. The modules are either nationally provided or created in-house in which case any cost related to that is part of someone's salary.

It would be difficult to cost the time taken for each person completing the training, as with eLearning the learner goes at their own pace and completion times can vary substantially.

For face-to-face training, as it is in-house, our training again only costs that of the person's salary who is attending plus the salary of the person who is delivering the training.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,





**Rachel Montinaro**  
Data Security and Protection Manager - Records