



Ref: FOIA Reference 2022/23-484

Date: 11th January 2023

Email foi@uhn.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 22nd November 2022 requesting information under the Freedom of Information Act (2000) regarding Digital / Data Team Structures

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please can you provide me with a copy of your Digital / Data Teams structures (including the establishment WTE for each post)?

If they are not included in your Digital / Data functions then please also include the structures for the following teams:

**Clinical Informatics
Health Records / Records Management
Subject Access
Information Governance
Data Quality
18 Weeks / RTT Validation
Performance Management**

A1 Not all of the information you have requested is recorded in the format you are requiring for all the areas, and would therefore require us to create a new document to provide this. The FOI Act covers information *held* by the Trust, and we are not obliged to create new information in order to answer an FOI request, however, where there is 'no structure chart' we have provided the WTE. See below:

Clinical Informatics = 15.25 WTE + 1 Head of Information Services
Health Records / Records Management = attached
Subject Access = attached
Information Governance = attached
Data Quality = 9 WTE + 1 WTE Head of DQ & Coding

18 Weeks / RTT Validation = attached
Performance Management = 3 WTE

Note: UHNM Trust policy is not to release names under a band 7

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,





**University Hospitals
of North Midlands**
NHS Trust

Leah Carlisle
Head of Data, Security & Protection/ Data Protection Officer

