



Ref: FOIA Reference 2023/24-674

Date: 13<sup>th</sup> February 2024

Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear

I am writing to acknowledge receipt of your email dated 11th December 2023 requesting information under the Freedom of Information Act (2000) regarding safe staffing

On the same day we contacted you via email as you had failed to attach the spreadsheet

On 12<sup>th</sup> December you emailed the spreadsheet

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I would be very grateful if you could provide me, under the Freedom of Information Act, information with respect to the following:**

- 1. The number of planned hours (anticipated or scheduled work hours allocated) and actual hours (real or recorded work hours completed) for Junior Doctors' (referring to: FY1, FY2, Specialty Trainees, Specialty Registrars, GP Specialty Trainees, Senior House Officers) day and night shifts**
- 2. The proportion (expressed as a %) of total Junior Doctor shifts that did not meet planned staffing levels**
- 3. The number of planned hours (anticipated or scheduled work hours allocated) and actual hours (real or recorded work hours completed) for Registered Nurses' day and night shifts**
- 4. The proportion (expressed as a %) of total Registered Nurse shifts that did not meet planned staffing levels**

**Please could you kindly fill out your responses in the attached Excel spreadsheet where you will find the month, financial year and specialty with which we would like the information for.**

**A1** See attached spreadsheet that you supplied- Q3 and 4  
Q1 and 2 – UHNMN does not use the roster with safe staffing hours or minimum numbers for doctors, it is done manually, we don't report on this, therefore information not held.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Rachel Montinaro**  
Data Security and Protection Manager - Records