



Ref: FOIA Reference 2023/24-069

Date: 4th May 2023

Email foi@uhnm.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 2nd May 2023 requesting information under the Freedom of Information Act (2000) regarding parking services.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Under the Freedom of Information Act, I would like to request the following information regarding the current parking services management arrangements in your jurisdiction (i.e. Hospital car parks):

Who is responsible for the parking management? (Job title)

A1 The Trusts Car Parking & Transport Manager

Q2 Do you outsource your current parking services management?

A2 At Royal Stoke the service is outsourced, at County, it's in-house

Q3 If you DO outsource:

What is the total size of the contract in terms of costs paid? (If this is broken down into smaller parts of the contract, please provide details)

A3 The annual cost for Car Parking Management at Royal Stoke is £679,000

Q4 What contract type do you currently have? Management (i.e. site is owned by you but managed by a third-party) or Concession (site is owned and managed by third-party)

A4 In both cases the site is owned by the Trust, and the car parks are managed by the Trust at County, and by a third party at Stoke

- Q5 What services are required as part of the contract? (e.g. wardens/revenue collection, security staff, backend services)**
- A5 County is in-house, at Stoke the contract includes enforcement, revenue collection, staff permit administration, external security, traffic management etc.,
- Q6 Is there future potential for capacity increase or the addition of further services?**
- A6 There is a possibility but not planned at present
- Q7 Who is your current parking provider?**
- A7 APCOA Car Parking UK Ltd.
- Q8 Which other providers have you used in the last 20 years, if any? (Please provide details of recent contracts and providers, with dates)**
- A8 At County it has always been in-house. At Royal Stoke APCOA have held the contract since 2010
- Q9 When did your current contract start? When does the contract end? Is there an extension period, and if so how long is it?**
- A9 The contract was renewed in July 2022, for a term of 3 years, plus 2 year extension.
- Q10 When going out to tender, do you use a framework or is it an open tender?**
- A10 Normally via a framework
- Q11 Do you usually engage with the market before the tender? If so, how?**
- A11 Use framework, no tender
- Q12 If you DO NOT outsource:**
- Would you consider outsourcing the parking asset management to an external provider in the future?**
- A12 This is always worthy of consideration, dependant on Value for Money.
- Q13 If so, in what circumstances would you do this?**
- A13 To create synergy across sites

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



Rachel Montinaro
Data Security and Protection Manager - Records