



Ref: FOIA Reference 2024/25-525

Royal Stoke University Hospital  
Data, Security and Protection  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Date: 22<sup>nd</sup> November 2024

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/madam

I have been asked to contact you to seek clarification on your request. Your request states

*Could you please advise on an email address for the accounts payable team for University Hospital of North Staffs.*

To continue with your request we require clarification whether you meant UHNM as North Staffs ceased to exist in 2014

Your request will therefore be paused until we fully understand the information requested. We will continue to process your request when we understand the information requested. If we do not hear from you within two months we will close your request

On the same day you replied via email with:  
'For some reason we still have North Staffs on our system.'

*Could you please advise on an email address for the accounts payable team for UNHM.'*

**Q1 Could you please advise on an email address for the accounts payable team for University Hospital of North Staffs.- clarified above:**

A1 The ELFS invoice email address is:

[Elfs.205uhnm@cloud-trade.net](mailto:Elfs.205uhnm@cloud-trade.net)

Please note this is the email address for submitting invoices to Accounts Payable. If you require any further information, please advise.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.



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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Leah Carlisle**  
Head of Data, Security & Protection and Health Records  
Data Protection Officer