



Ref: FOIA Reference 2020/21-531

Royal Stoke University Hospital
Data, Security and Protection
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 18th March 2021

Email foi@uhn.nhs.uk

Dear

I am writing in response to your email dated 19th February 2021 requesting information under the Freedom of Information Act (2000) regarding services.

The University Hospitals of North Midlands Trust is committed to the Freedom of Information Act 2000.

However, the NHS is facing unprecedented challenges relating to the coronavirus (COVID-19) pandemic at the current time. Understandably, our resources have been diverted to support our front-line colleagues who are working tremendously hard to provide care for our patients, and to those in need of our services.

We strive to be transparent and to work with an open culture. But at this time, whilst care of our patients and the safety of our staff takes precedent, it is likely that responses to some requests for information will be delayed. We apologise for this position in advance, and will endeavour to provide you with as much information as we can, as soon as we are able.

The Information Commissioners Office has recognised the current situation in the NHS

On 23rd February 2021 we contacted you via email as we required the following clarification: What is the start and end date in order to collate the information, and for laundry equipment do you mean the main contractor or for example the washing machines that Housekeeping use to wash mops?

On 24th February 2021 you replied via email with the following:
"As regards to your questions:

* *The date of interest is the last 3 years.*

* *For the laundry equipment, we are interested in the main contractor responsible for equipment such as washing machines, dryers and commercial finishing equipment/irons"*

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I'd like to request some information in regards to the following services.

Listed Services:

a) Laundry equipment supply, maintenance and install.



b) Fire equipment supply, maintenance and install and provision of Fire Risk Assessments / consultancy.

c) HVAC equipment supply, maintenance and install.

1) Please confirm your annual spend for the listed services showing a breakdown of contract value and any additional ad-hoc spend for the previous 3 years.

A1 Please see below:

- a) We have no Laundry equipment located on site at Royal Stoke
- b) Smoke Damper testing at Royal Stoke Hospital by contract recently tendered by procurement. 4 yr contract combined with County Hospital– Approx. cost for RS site per year is £50-60k + remedial works (not known yet).
Fire Equipment (Extinguishers) maintenance £15,000 per annum, this equates to price per unit plus small variance
Additional spend
2017/18 – annual spend £4,000
2018/19 – annual spend £6,000
2019/20 – annual spend £11,400
Any installation work is carried out under capital schemes or via internal Estates function

Fire Risk Assessments – initial contracted out in 2017 cost £177,540.

Now fire risk assessments carried out internally inclusive of fire safety consultancy

- Maintenance of Main Ventilation equipment is carried out in house + filters and spares costs, Cost information is not held by UHNM.
 - Annual verifications by external specialists = £20k a year
 - Annual AHU inspections by external specialist = £7k a year
 - Main chiller plant servicing by external specialist = £7k per year + AD hoc breakdowns
 - Main Boiler House contract via external specialist – managed by Energy team.
 - Smaller Boilers maintained in house with some external ad hoc support via measured term contractor – costs information not held by UHNM.
 - Ductwork cleaning = as required, external specialists tendered as required approx. £15k a year spend
- C) Information not held by UHNM- PFI contract

Q2 Please confirm where services have been won through a tender or bid process or awarded via framework.

i) Please confirm the incumbent supplier and expected retender date.

ii) Please confirm the portal or tender forum you advertise/promote such works through.

A2 Smoke and fire damper contract tendered by procurement in 2020 on a 4 year contract
Annual verification tendered annually by Estates Manager
Ductwork cleaning are priced via specialists for competitive price comparisons as and when required.

Q3 Please confirm the name and contact details of the person responsible for procurement of the above services.

A3 Small contracts and works are tendered by Steve Bourne*/ Steve Cotton* = Estates Managers
Larger contracts via Trust Procurement team = Steve Barnes*

All Trust emails are in the following format: firstname.lastname@uhnm.nhs.uk

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



University Hospitals
of North Midlands
NHS Trust

Jean Lehnert
Data, Security & Protection Manager

