



Ref: FOIA Reference 2024/25-663

Date: 16<sup>th</sup> January 2025

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/Madam

I am writing to acknowledge receipt of your email 3rd January 2025 requesting information under the Freedom of Information Act (2000) regarding FOI

On 6<sup>th</sup> January 2025 we contacted you via email with the following.  
To continue with your request we require clarification whether you are referring to calendar or financial year data?

On the same day you replied with:

'I am happy to receive this response in either financial or calendar years. Whatever is easier for you, as I am not sure how your FOI team records data '

**Q1 Please may I request the following information under the Freedom of Information Act:**

**1. Name of Trust:**

A1 University Hospitals of North Midlands

**Q2 Number of staff employed:**

A2 At the Trust the total Substantive Headcount is 13,000.

**Q3 How many staff manage FOI requests at your organisation? (This should include managers and administrative staff)**

A3 4 FTE

**Q4 Please confirm the job titles and banding of these staff?**

A4 Please see below.  
FOI Officer B4  
DSP Facilitator B5  
DSP Manager (Records) B7  
Head of DSP & Health Records/ DPO B8b

**Q5 Do these staff work only on FOIs?**

A5 No

**Q6 If no, please confirm the WTE spent on FOI related work for each member of staff**

A6 Please see below.  
FOI Officer B4 = 0.8  
DSP Facilitator B5 = 0.1  
DSP Manager (Records) B7 = 0.2  
Head of DSP & Health Records/ DPO B8b = 0.2

**Q7 How many FOI Requests did your origination receive in the following years:**

- a. 2022
- b. 2023
- c. 2024

A7 For financial year

- a. 2022/23 -759
- b. 2023/24 -898
- c. 2024/25 -676 to date

**Q8 What was your compliance percentage for those years?**

- a. 2022-
- b. 2023-
- c. 2024-

A8 Please see below.

- a. 2022 = 64%
- b. 2023 = 69%
- c. 2024 = 79%

**Q9 Please confirm the size of the population you serve?**

A9 According to the 2021 census the population of Staffordshire and Stoke on Trent is 1.13 million. We provide a full range of general hospital services for approximately 900,000 people locally in Staffordshire, South Cheshire and Shropshire.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries relating to the response please contact my office

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Leah Carlisle**  
Head of Data, Security & Protection and Health Records  
Data Protection Officer