

## Standard Operating Procedure Antenatal referral / Alert to Neonatal Team

<b>Purpose:</b>	To alert the Neonatal team in the antenatal period of a baby who may need Neonatal input during the pregnancy or in the postnatal period.
<b>Scope:</b>	Consultant Obstetricians / Fetal Medicine Consultants
<b>Date of Issue:</b>	October 2017
<b>Date of Review (Align to Policy/Guideline Review Date):</b>	October 2020
<b>Version Control:</b>	Version 2

Instruction		Photograph / Diagram																																							
1.	Identify those pregnancies who may need input from the Neonatal team during the pregnancy or in the postnatal period.	<ul style="list-style-type: none"> <li>Unresolved abnormalities</li> <li>Parents with known Genetic conditions that require postnatal follow up of baby.</li> <li>Infectious diseases.</li> <li>Thyroid disease in mother.</li> </ul>																																							
2.	Complete a referral form with all required information and take / send to the Neonatal Secretaries. Ensure it is documented in K2 that the referral has been sent.	<p>Antenatal Referral / Alert to Neonatal Team form. Available in ANC.</p> <p style="text-align: center;"><u>ANTENATAL ALERT / REFERRAL TO NEONATAL TEAM</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">PATIENT ID LABEL <u>OR NAME AND UNIT NUMBER</u></td> <td>REFERRED BY -</td> </tr> <tr> <td>CONSULTANT OBSTETRICIAN</td> <td colspan="2">FETAL MEDICINE CONSULTANT</td> </tr> <tr> <td>IS CONSULTANT AWARE OF REFERRAL?</td> <td colspan="2">YES / NO</td> </tr> <tr> <td>IS PATIENT AWARE OF REFERRAL</td> <td colspan="2">YES / NO</td> </tr> <tr> <td colspan="3">CURRENT GESTATION / EDD</td> </tr> <tr> <td colspan="3">REASON FOR REFERRAL</td> </tr> <tr> <td colspan="3">HAS PATIENT BEEN REFERRED TO ANY OTHER HOSPITAL?</td> </tr> <tr> <td colspan="3">DATE AND TIME OF NEXT FETAL MEDICINE SCAN <u>OR</u> ANC APPOINTMENT</td> </tr> <tr> <td>INTERPRETER REQUIRED</td> <td>YES / NO</td> <td>PREFERRED LANGUAGE</td> </tr> <tr> <td colspan="3">RESULTS OF ANY RELEVANT INVESTIGATIONS</td> </tr> <tr> <td colspan="3">COMMENTS FROM NEONATOLOGIST</td> </tr> <tr> <td colspan="3">OUTCOME OF REFERRAL (please circle)</td> </tr> <tr> <td>Follow agreed guideline</td> <td>MDT discussion</td> <td>MDT - Antenatal counselling</td> </tr> </table> <p style="font-size: small; text-align: center;">Please send completed form to Iria Fane or Sharon Turner, Neonatal secretaries. When completed by both teams, please photocopy and place copy in Antenatal MDT file on NICU. Original form to be returned to The Consultant in Antenatal for filing in neonatal notes.</p> <p style="text-align: right; font-size: x-small;">MIL JAN 2014</p>	PATIENT ID LABEL <u>OR NAME AND UNIT NUMBER</u>		REFERRED BY -	CONSULTANT OBSTETRICIAN	FETAL MEDICINE CONSULTANT		IS CONSULTANT AWARE OF REFERRAL?	YES / NO		IS PATIENT AWARE OF REFERRAL	YES / NO		CURRENT GESTATION / EDD			REASON FOR REFERRAL			HAS PATIENT BEEN REFERRED TO ANY OTHER HOSPITAL?			DATE AND TIME OF NEXT FETAL MEDICINE SCAN <u>OR</u> ANC APPOINTMENT			INTERPRETER REQUIRED	YES / NO	PREFERRED LANGUAGE	RESULTS OF ANY RELEVANT INVESTIGATIONS			COMMENTS FROM NEONATOLOGIST			OUTCOME OF REFERRAL (please circle)			Follow agreed guideline	MDT discussion	MDT - Antenatal counselling
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3.	The Neonatal Secretary will be responsible for ensuring the referral form is reviewed by the allocated Neonatal Consultant.	
4.	The Consultant Neonatologist will review the referrals and make a plan for the patient <ul style="list-style-type: none"> <li>• Follow agreed guideline for pregnancy</li> <li>• MDT discussion</li> <li>• MDT – Antenatal counselling appointment</li> </ul>	
5.	For existing Fetal Medicine patients, a further scan may have been arranged and the Neonatologist could arrange a joint consultation to discuss fetal outcome / plan of care with the parents.	
6.	If the patient does not need another scan in Fetal Medicine, an appointment can be given for the parents to meet with the Neonatal Consultant only.	Appointments available on a Monday morning depending on availability.
7.	The Neonatal Secretary will then contact the Fetal Medicine Secretary to book the appointment and the counselling room.	Tel ext 72133 / 72132
8.	The patient will be contacted by either the Fetal Medicine Secretary or the Fetal Medicine Midwife and given the appointment.	Fetal Medicine Midwife Tel ext 72581
9.	The Neonatal Consultant will meet with the parents in the Antenatal clinic counselling room and a letter documenting this consultation will be sent in the post to the parents and a copy to the Consultant Obstetrician and patients General Practitioner.	