



University Hospitals
of North Midlands
NHS Trust

Ref: FOIA Reference 2018/19-666

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 16th April 2019

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 7th February 2019 requesting information under the Freedom of Information Act (2000) regarding document management/workflow system. I sincerely apologise for the delay in responding.

On 21st February 2019 we contacted you via email as we required clarification on questions 1, 2 and 3.

On the same day you replied via email the following:

“For your reference the term Document Management/Workflow Systems refers to the systems you use to track, manage and store documents and reduce paper (document management) and the systems and or processes you use to manage your repeatable, day to day tasks (workflow).

A Software Solution is a software deployment model that allows the users to access a specific application or module that is hosted by the vendor as needed.

An app is an application downloaded by a user to a mobile device that is link to your managed print devices eg your printer that allows candidates to work remotely but also increase productivity by being able to connect applications for a computing device to a printer”.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Please refer to the attached document that you supplied.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

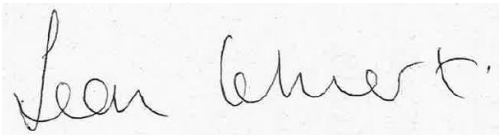
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.

Yours,



Jean Lehnert
Information Governance Manager