



Ref: FOIA Reference 2023/24-853

Date: 10th April 2024

Email foi@uhnm.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 11th March 2024 requesting information under the Freedom of Information Act (2000) regarding structure

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please find attached FOI request. See below:

1. Organisational Structure:

a. Please provide a detailed organisational chart or description of the Estates, Facilities, and Capital Planning structures within your Trust. This should include, but not be limited to, the divisions or departments responsible for managing the Trust's physical assets, infrastructure projects, and capital planning.

b. Is the Estates, Facilities & Capital Planning function managed internally, by a wholly owned subsidiary or by an external provider/PFI arrangement?

A1 a) See attached:
b) Capital Development is managed internally.

Q2 Leadership Positions:

a. Who currently holds the position of Head of Estates (or the equivalent role, such as Head or Deputy/Director of Operations) within the Trust and their contact details (email addresses preferable)?

b. Who is the Head of Capital (or the equivalent role, such as Head or Deputy/Director of Construction) responsible for overseeing capital projects and infrastructure development and their contact details (email addresses preferable)?

A2 a) see attached
b) Head of Capital Development is Ian Swann* ian.swann@uhnm.nhs.uk

Q3 Project Outsourcing:

a. What is the relationship/structure between the Capital Project Team and outsourced project management teams?

b. If capital schemes are managed externally, who is your client-side Estates/Compliance Manager?

c. Who from a Capital Project perspective attends the Estates Safety Group meetings to provide a safe environment?

A3 See below:

- a) Outsourced Project Management is only used at times of high workload.
- b) Capital schemes are not managed externally.
- c) Head of Capital Development either attends or delegates to a Senior Project Manager

Q4 Academic Ethics Form Sign-off:

a. Who within the organisation would be responsible for signing off the academic ethics form to authorise research interviews with Estates and Capital Staff?

A4 Director of Estates, Facilities and PFI would need to authorise.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:



**University Hospitals
of North Midlands**
NHS Trust

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

Yours,

Rachel Montinaro

Data Security and Protection Manager - Records