



Ref: FOIA Reference 2021/22-380

Royal Stoke University Hospital
Data, Security and Protection
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 25th November 2021

Email foi@uhn.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 22nd October 2021 requesting information under the Freedom of Information Act (2000) regarding staffing.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please see below an FOI request regarding chemotherapy units staffing. Please can you send on to the relevant team for response? Thank you.

Please note the questionnaire refers only to day patient chemotherapy units treating ADULTS with cancer. Please exclude answers for any units only treating children or non-cancer conditions.

1) Does your Trust host one or more day patient chemotherapy unit (s)?

Yes

If No, please return the questionnaire at this stage – no further questions need to be answered.

If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?

- i) Number of day patient chemotherapy units = *(insert here)***
- ii) Number of different hospital sites within the trust that provide day patient chemotherapy = *(insert here)***

For each separate chemotherapy unit (service), please answer the following questions about the CURRENT situation at your Trust *(please copy the template in order to respond for each unit separately)*:

- i) Number of day patient chemotherapy units = (2, 1 at County, 1 at RSUH)
- ii) Number of different hospital sites within the trust that provide day patient chemotherapy = (2)

A1 See below: note- County info in ()

Question	Response (Insert Unit Name Here) <u>RSUH and County</u>																																
a) Is it a static or mobile unit? (delete as appropriate)	Static																																
b) How many treatment chairs are there in the unit? (insert number)	29(RSUH) 16 (CTU) chairs																																
c) What are the opening hours of the unit for patients (insert NA if not applicable)?	<table border="1"> <thead> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Tue</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Wed</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Thur</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Fri</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon	8 (8:30)	8 (18:00)	Tue	8 (8:30)	8 (18:00)	Wed	8 (8:30)	8 (18:00)	Thur	8 (8:30)	8 (18:00)	Fri	8 (8:30)	8 (18:00)	Sat			Sun										
	Day of week	Opening time	Closing time																														
	Mon	8 (8:30)	8 (18:00)																														
	Tue	8 (8:30)	8 (18:00)																														
	Wed	8 (8:30)	8 (18:00)																														
	Thur	8 (8:30)	8 (18:00)																														
	Fri	8 (8:30)	8 (18:00)																														
	Sat																																
Sun																																	
Comments about variabilities (e.g. bank holidays)																																	
d) How many registered nurses are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	<table border="1"> <thead> <tr> <th>Day of week</th> <th>AM</th> <th>PM</th> <th>Other shift</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>13 (7)</td> <td>2 (2)</td> <td></td> </tr> <tr> <td>Tue</td> <td>13 (7)</td> <td>2 (2)</td> <td></td> </tr> <tr> <td>Wed</td> <td>13 (7)</td> <td>2 (2)</td> <td></td> </tr> <tr> <td>Thur</td> <td>13 (7)</td> <td>2 (2)</td> <td></td> </tr> <tr> <td>Fri</td> <td>13 (7)</td> <td>2 (2)</td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mon</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Day of week	AM	PM	Other shift	Mon	13 (7)	2 (2)		Tue	13 (7)	2 (2)		Wed	13 (7)	2 (2)		Thur	13 (7)	2 (2)		Fri	13 (7)	2 (2)		Sat				Mon			
	Day of week	AM	PM	Other shift																													
	Mon	13 (7)	2 (2)																														
	Tue	13 (7)	2 (2)																														
	Wed	13 (7)	2 (2)																														
	Thur	13 (7)	2 (2)																														
	Fri	13 (7)	2 (2)																														
	Sat																																
Mon																																	
Comments about variabilities (e.g. bank holidays) or shifts																																	
e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	<table border="1"> <thead> <tr> <th>Day of week</th> <th>AM</th> <th>PM</th> <th>Other shift</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Day of week	AM	PM	Other shift																												
	Day of week	AM	PM	Other shift																													

	Mon	5 (2)	5 (2)		
	Tue	5 (2)	5 (2)		
	Wed	5 (2)	5 (2)		
	Thur	5 (2)	5 (2)		
	Fri	5 (2)	5 (2)		
	Sat				
	Mon				
	Comments about variabilities (e.g. bank holidays) or shifts				
	f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021?				

Q2 For each chemotherapy unit please indicate the following:

Question	Response (Insert Unit Name Here)																											
a) Is it a static or mobile unit? (delete as appropriate)	Mobile / Static																											
b) How many treatment chairs are there in the unit? (insert number)	chairs																											
c) What are the opening hours of the unit for patients (insert NA if not applicable)?	<table border="1"> <thead> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> </thead> <tbody> <tr><td>Mon</td><td></td><td></td></tr> <tr><td>Tue</td><td></td><td></td></tr> <tr><td>Wed</td><td></td><td></td></tr> <tr><td>Thur</td><td></td><td></td></tr> <tr><td>Fri</td><td></td><td></td></tr> <tr><td>Sat</td><td></td><td></td></tr> <tr><td>Sun</td><td></td><td></td></tr> <tr> <td>Comments about variabilities (e.g. bank holidays)</td> <td colspan="2"></td> </tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon			Tue			Wed			Thur			Fri			Sat			Sun			Comments about variabilities (e.g. bank holidays)		
	Day of week	Opening time	Closing time																									
	Mon																											
	Tue																											
	Wed																											
	Thur																											
	Fri																											
	Sat																											
Sun																												
Comments about variabilities (e.g. bank holidays)																												
d) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift-fill in as appropriate for unit's shift pattern)	<table border="1"> <thead> <tr> <th>Day of week</th> <th>AM</th> <th>PM</th> <th>Other shift</th> </tr> </thead> <tbody> <tr><td>Mon</td><td></td><td></td><td></td></tr> <tr><td>Tue</td><td></td><td></td><td></td></tr> </tbody> </table>	Day of week	AM	PM	Other shift	Mon				Tue																		
	Day of week	AM	PM	Other shift																								
	Mon																											
Tue																												

	Wed			
	Thur			
	Fri			
	Sat			
	Mon			
	Comments about variabilities (e.g. bank holidays) or shifts			
e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff-fill in as appropriate for unit's shift pattern)	Day of week	AM	PM	Other shift
	Mon			
	Tue			
	Wed			
	Thur			
	Fri			
	Sat			
	Mon			
	Comments about variabilities (e.g. bank holidays) or shifts			
	f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021?	_____		

A2 See below: note- County info in ()

Question	Response (Insert Unit Name Here)																								
a) Is it a static or mobile unit? (delete as appropriate)	Static																								
b) How many treatment chairs are there in the unit? (insert number)	29(RSUH) 16 (CTU) chairs																								
c) What are the opening hours of the unit for patients (insert NA if not applicable)?	<table border="1"> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> <tr> <td>Mon</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Tue</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Wed</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Thur</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Fri</td> <td>8 (8:30)</td> <td>8 (18:00)</td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </table>	Day of week	Opening time	Closing time	Mon	8 (8:30)	8 (18:00)	Tue	8 (8:30)	8 (18:00)	Wed	8 (8:30)	8 (18:00)	Thur	8 (8:30)	8 (18:00)	Fri	8 (8:30)	8 (18:00)	Sat			Sun		
	Day of week	Opening time	Closing time																						
	Mon	8 (8:30)	8 (18:00)																						
	Tue	8 (8:30)	8 (18:00)																						
	Wed	8 (8:30)	8 (18:00)																						
	Thur	8 (8:30)	8 (18:00)																						
	Fri	8 (8:30)	8 (18:00)																						
	Sat																								
Sun																									
Comments about variabilities																									

	(e.g. bank holidays)				
d) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- fill in as appropriate for unit's shift pattern)	Day of week	AM	PM	Other shift_____	
	Mon	13 (7)	2 (2)		
	Tue	13 (7)	2 (2)		
	Wed	13 (7)	2 (2)		
	Thur	13 (7)	2 (2)		
	Fri	13 (7)	2 (2)		
	Sat				
	Mon				
	Comments about variabilities (e.g. bank holidays) or shifts				
	e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	Day of week	AM	PM	Other shift_____
Mon		5 (2)	5 (2)		
Tue		5 (2)	5 (2)		
Wed		5 (2)	5 (2)		
Thur		5 (2)	5 (2)		
Fri		5 (2)	5 (2)		
Sat					
Mon					
Comments about variabilities (e.g. bank holidays) or shifts					
f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31st August 2021?					

Q3 For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles

(please exclude any vacant positions from the number of WTE but include the number in vacancies column)?

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5		
	6		
	7		
	8a – 8d		
	Nurse consultant		
	Other _____		
Registered nursing associate	4		
Clinical support staff	2		
	3		
	4		
	Other _____		

A3 See below: note- County info in ()

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	9 (6.57)	2.64 (1)
	6	7.13 (3.80)	3
	7	1 (1)	
	8a – 8d	1 (0)	
	Nurse consultant	0 (0)	
	Other _____	0 (0)	
Registered nursing associate	4	0 (0)	
Clinical support staff	2	2.43 (2.5)	(0.6)
	3	0.73 (0.6)	
	4	0	
	Other _____		

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

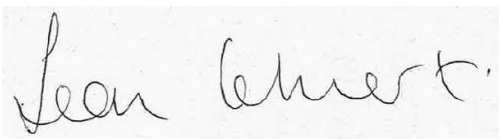
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



Jean Lehnert



University Hospitals
of North Midlands
NHS Trust

Data, Security & Protection Manager

