



Ref: FOIA Reference 2024/25-352

Date: 2nd September 2024

Email foi@uhn.nhs.uk

Dear Sir/Madam

I am writing to acknowledge receipt of your email dated 27th August 2024 requesting information under the Freedom of Information Act (2000) regarding no pay

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 I have two questions that I would appreciate your help with for my improvement project:

Has your Trust implemented a "no PO – no pay" policy? If yes, please provide the year when this change was implemented.

A1 Yes, this is in place for the majority of invoices.
We have an agreed exception list for invoices that do not require a PO, for example rates bills from the local authority.

Q2 If the answer to the above question is yes, could you please provide the version of the system that supports this policy? This is only applicable if you are using Unit4 or Agresso (for example, Unit4 version 7).

A2 Not applicable – we don't use unit4 or Agresso

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

Where the Trust owns the copyright in information provided, you may re-use the information in line with the conditions set out in the Open Government Licence v3 which is available at <http://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>. Where information was created by third parties, you should contact them directly for permission to re-use the information.

An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

Yours,



Rachel Montinaro
Data Security and Protection Manager - Records