



Ref: FOIA Reference 2021/22-268

Date: 6th September 2021

Email foi@uhnm.nhs.uk

Dear

I am writing to acknowledge receipt of your email dated 15th August 2021 (received into our office 16th August) requesting information under the Freedom of Information Act (2000) regarding courier service.

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 Please send me details for the period 2020-2021 on the following:

a) The total value of the courier service contracts that were outsourced

A1 Approximately £393k incl. VAT

Q2 The name of your primary courier supplier

A2 City Sprint UK Ltd & A.B.C. Coaches LTD

Q3 The value of your primary supplier's contract

A3 Approximately £367k incl. VAT

Q4 The expiry date of that contract

A4 30th September 21

Q5 The total cost of the courier services that were not outsourced but managed in-house?

A5 None

Q6 The number of staff employed in managing the in-house contracts

A6 Not applicable

Q7 The number of vehicles either owned or leased to meet the in-house courier requirement

A7 As answer 6

Q8 The name and email of the person responsible for the management of courier services

A8 Andrew Clarke*: Blood Science Manager. Note: all Trust emails are in the following format.
Firstname.lastname@uhnm.nhs.uk

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

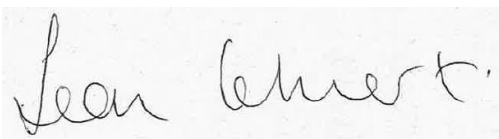
Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,





**University Hospitals
of North Midlands**
NHS Trust

Jean Lehnert
Data, Security & Protection Manager

