

Ref: FOIA Reference 2024/25-342

Date: 28<sup>th</sup> August 2024

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 22nd August 2024 requesting information under the Freedom of Information Act (2000) regarding Policies

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 I am requesting a copy of the following;**

**Any policy relating to the care or treatment of transgender patients whilst inpatient including bed/ward allocation,**

A1 Included in policy C64

**Q2 Any policy relating to the care or treatment of transgender patients whilst outpatient,**

A2 Included in policy C64

**Q3 Any policy relating to the updating of patient records for transgender patients when they change name and/or sex marker,**

A3 Included in policy C64

**Q4 Any policy relating to the issuance of a new hospital number for transgender patients when they update their listed sex via the process set out by PCSE,**

A4 This is not completed in secondary care however the process is explained in policy C64

**Q5 Any policy relating to the updating and redaction of patient records for transgender patients when they are issued a new NHS Number by PCSE,**

A5 Included in policy C64

**Q6 Any policy regarding post NHS number/name-change clinical notes and communications regarding transgender patients, such as guidance as to when it is clinically appropriate to mention that a patient is transgender, including any policy statements relating to staff awareness of section 22 of the gender recognition act 2004.**

A6 Included in policy C64

**Q7 Also, can you confirm if the trust has any plans to update any of the above policies in the near future?**

A7 Updated in March 2024. Next update due 2027.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



University Hospitals  
of North Midlands  
NHS Trust

**Rachel Montinaro**  
Data Security and Protection Manager - Records

