



Ref: FOIA Reference 2024/25-507

Date: 18<sup>th</sup> November 2024

Email [foi@uhnm.nhs.uk](mailto:foi@uhnm.nhs.uk)

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 28th October 2024 requesting information under the Freedom of Information Act (2000) gifts for nursing staff

**Q1 I am writing to make the following request under the Freedom of Information Act.**

**Please can you supply a breakdown for the years 2022-23 and 2023-24 of items logged on your organisation's gifts and hospitality register by/relating to nursing staff\* (include Agenda for Change band 5 and above – please see list at the end of this email). I request the following details laid out like the following example, in table form:**

Date item declared	Description of gift	Which nursing role*/band* received gift?	Reason for gift	Value	Accepted or declined?
Jan 2023	Confectionary	Paediatric nurse band 5	Thank you for inpatient care	£15	Accepted
Apr 2023	Plants (3 X orchids)	Oncology ward manager band 7	Thank you for inpatient care	£30	Accepted

**\*Please include all nursing staff who are Agenda for Change band 5 or above, which will likely include the following roles:**

- Registered nurse
- Registered nurse (inpatients)
- Clinical nurse specialist
- Clinical lead nurse (community)
- Advanced nurse practitioner
- Community nurse
- Nurse manager
- Staff nurse
- Senior staff nurse
- Senior community nurse
- Mental health nurse
- Specialist nurse
- Nurse/nursing associate

- **Research nurse**
- **Palliative nurse**
- **Children's/paediatric nurse**
- **Neonatal nurse**
- **Nursing assistant**
- **Senior sister/charge nurse**
- **Nursery nurse**
- **Any other nursing roles not mentioned above**

A1 There were no gifts declared by this staff group during the time period.

**Q2 Please can you also tell me – does your organisation have a policy with a monetary limit on gifts (i.e. gifts valued under £50 are allowed) and are cash gifts ever permitted?**

A2 There is a monetary limit on gifts and members of staff are required to declare any gifts between £25 to £50. Any gifts above £50 must be declined and declared and any gifts above £6 from suppliers or contractors doing business (or likely to do business) with the Trust, must be declined.

All cash gifts, including gift vouchers, of any amount, must be declined. Alternatively, donations to the UHNM Charity can be accepted in accordance with the UHNM Charity Policy. See attached

**Q3 Finally, please state whether any nursing staff at your organisation were left any gifts or sums of money in patients' wills during this time period?**

A3 There have been no instances of this declared by this staff group during the time period.

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Leah Carlisle**  
Head of Data, Security & Protection and Health Records  
Data Protection Officer