



Ref: FOIA Reference 2024/25-292

Date: 7th August 2024

Email foi@uhnm.nhs.uk

Dear Sir/ Madam

I am writing to acknowledge receipt of your email dated 2nd August 2024 requesting information under the Freedom of Information Act (2000) regarding ??? please resend the attachment as it appears to be corrupted and we can't open- therefore we will be unable to answer this request

Q1 Under the terms of the Freedom of Information Act, I am writing to you in your capacity as a (public sector) NHS Trust, and I am requesting answers to the following seven questions:

Variously known as decontamination units, CSSDs, HSDUs, SDUs, SSDs, SSDUs, SPDs, and/or SPU, does your Trust have an in-house sterile services facility / department?

If no, please indicate this (return e-mail acceptable), and thank you for your time. No further answers are required.

If yes, please support with the following:

A1 Yes

Q2 What instrument tracking system does the sterile service use?

A2 Trisoft – SSD Man

Q3 What accreditation, if any, does the facility hold?

A3 QMS – ISO 13485:2016 & EN ISO 13485:2016

Q4 Does the facility process / resupply single “supplementary items or devices” to customers/clinical users?

A4 Yes

Q5 If the facility supports/handles/supplies supplementary items, how is it defining them?

- A5 Defined as a medical item and track and traced to the same level as sets of equipment – individual instrument marking
- Q6 Looking at the following options, which of the following methods are used by sterile services for the individual tracking and traceability of supplementary / single surgical instruments?
- a. 1D / traditional barcode on a traceability tag, supplied with the instrument, and returned by the clinical user
 - b. 2D / QR-style barcode on a traceability tag, supplied with the instrument, and returned by the clinical user
 - c. Coloured instrument tape applied to the device to indicate the owner / destination
 - d. KeyDot or similar system which sticks a QR-like code on to the device
 - e. Laser Marking of the device, with a 2D/ QR-style code
 - f. Laser Marking of the device, with a 1D / traditional barcode
 - g. Laser Marking with a name, number or other human-readable text
 - h. Other (please specify)
- A6 Option E
- Q7 Does the instrument tracking system fully-integrate with their chosen single-instrument tracking approach, or does it require third-party software, hardware or other systems to function?
- A7 Full integration

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

Yours,



Rachel Montinaro
Data Security and Protection Manager - Records