



Ref: FOIA Reference 2024/25-419

Date: 23<sup>rd</sup> January 2025

Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear Sir/Madam

I am writing in response to your email dated 25<sup>th</sup> September 2024 requesting information under the Freedom of Information Act (2000) regarding Single Tender Waivers.

**Q1 We would be grateful if you could provide the following information in relation to Single Tender Waivers (STW) relating to you organisation for the 2023/24 financial year please:**

- Value and volumes of STW both absolute number and percentage as a of turnover for the financial year 2023/24 (between 1st April 2023 and 31st March 2024).**

A1 There were 163 waivers for the time period with expenditure £12,221.003.00. information is not held for the percentage of turnover.

**Q2 Number and percentage of retrospective STW for the financial year 2023/24 (between 1st April 2023 and 31st March 2024).**

A2 There were 53 retrospective STW which equates to 32.5%.

**Q3 Reason code (including name of reason code e.g single supplier etc) split by number and percentage of STW for the financial year 2023/24 (1st April 2023 and 31st March 2024)**

A3 Please see below for detail. Please note there is no percentage given as there are multiple reasons

Reason Code	Number
8.5.3 (a) Not reasonably expected to exceed £50,000 (inclusive of VAT)	70
8.5.3(b) Supply is proposed under special arrangement negotiated by the DH	7
8.5.4 (b) Where the requirement is covered by an existing contract and the requirement does not constitute a material change of contract	10
8.5.4(d) Where the timescale genuinely precludes competitive tendering but failure to plan the work properly would not be regarded as a justification for a	4

Reason Code	Number
single tender	
8.5.4(e) Where the specialist expertise is required and is proven to be available from only one source	99
8.5.4(f) The task is essential to complete the project, and arises as consequence of a recently completed assignment and engaging different consultants for the new task would be inappropriate	1
8.5.4(g) There is a clear benefit to be gained from maintaining continuity with an earlier project	20

**Q4 Value and volumes of STW by source department / directorate for the financial year 2023/24 (1st April 2023 and 31st March 2024)**

A4 Please note the table below provides the information by Division as we do not record by Department/ Directorate.

Division	Number	Value
Central Functions	37	£2,520,876.21
Estates Facilities & PFI	46	£3,203,510.25
Medicine Urgent Care	12	£1,263,311.30
Network Services	14	£485,168.35
North Mids/Cheshire Pathology services	30	£2,163,298.64
Surgical	11	£1,790,098.74
Womens & Children	13	£694,739.78

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

Yours,



**Leah Carlisle**  
Head of Data, Security & Protection and Health Records  
Data Protection Officer