



Ref: FOIA Reference 2018/19-745

Royal Stoke University Hospital
Quality, Safety and Compliance Department
Newcastle Road
Stoke-on-Trent
Staffordshire
ST4 6QG

Date: 22nd March 2019

Email foi@uhnm.nhs.uk

Dear

I am writing in response to your email dated 7th March 2019 requesting information under the Freedom of Information Act (2000) regarding computer assisted facilities management system.

On 11th March 2019 we contacted you via email as we required clarification on what you meant by Facilities Management system?

On 13th March 2019 you replied via email with the following:

"A Computer Assisted Facilities Management System are often used by organisations to manage the facilities management operations they carry out. These are normally used by the Facilities and Estates team".

As of 1st November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

Q1 In order to assist you with this request, I am outlining my query as specifically as possible.

Please can you provide information on the following?

1. Does your NHS Trust use a computer assisted facilities management system?

A1 Yes

Q2 If no, are there ongoing plans to purchase a computer assisted facilities management system in the future?

A2 Not applicable

Q3 What is the name of the computer assisted facilities management system (product name) and which company is it purchased from?

A3 Micad

Q4 Provide brief information on the process in use at the NHS Trust to manage reactive and planned maintenance work including how this is recorded and scheduled.

- A4 PPM is based on statutory, mandatory and business continuity to maintain equipment and plant as required. It is recorded on electronic or paper based job requests and depending on what the service is, information may also be included in logbooks. It is scheduled through the system electronically in accordance with the appropriate frequencies relevant to each service
- Q5 Value of the current contract, date of commencement and date of expiry.**
- A5 Annual, due for renewal in March. £50k
- Q6 Who is responsible for ensuring the computer assisted facilities management system meets the NHS Trust's requirements?**
- A6 The Trusts Estates department specifies the requirement of the system in order to have the ability to successfully carry out the maintenance responsibilities of the Trust and achieve compliance. Final approval will be given at Divisional Management Board, where, Barry Deacon, Deputy Director for Estates, Facilities & PFI Division is the Chair.

*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

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This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via www.ico.org.uk.

If following review of the responses I can be of any further assistance please contact my secretary on 01782 676474.



University Hospitals
of North Midlands
NHS Trust

Yours,

L Carlisle

Leah Carlisle
Deputy Head of Quality, Safety & Compliance

